

**Cultural and Historic Affairs Committee**  
**Meeting Minutes**  
**May 18, 2010**

The Bethany Beach Cultural and Historic Affairs Committee held a meeting on Tuesday, May 18, 2010 at 2:00 p.m. in the Town Meeting Room, 214 Garfield Parkway, Bethany Beach, DE 19930.

Members present: Carol Olmstead, who presided; Margaret Young, Mary Lou Urquhart, Theo Loppatto, Mary Lou McNerney, Pat Rogers, Pam Szypulski, Jane Fowler, and Gloria Farrar.

Also present: Lindsey Shallcross, Administrative Assistant.

Call to Order

Ms. Olmstead called the meeting to order at 2:07 p.m.

Approval of Minutes from the April 06, 2010 Meeting

After one correction, Ms. Urquhart made a motion to approve the minutes. The motion was seconded by Ms. Loppatto and unanimously approved.

Announcements

Ms. Olmstead reported the following announcements:

- The “Gone, but not forgotten” plaques have been installed on the boardwalk. She expressed that the Public Works Director, Brett Warner, did a great job installing the plaques.
- She and Mayor McClenny met with Diana Cowell, who said that the Mayor Gabriel Daube of Périers, France and his family will be visiting Bethany Beach on August 17<sup>th</sup> through August 20<sup>th</sup>. During this meeting, they discussed the following plans for when they visit:
  - 1.) Go on a tour of the Town, including a visit to the Nature Center.
  - 2.) Since they have a strong connection with World War II, they can take them for a to see the towers along the beach.
  - 3.) On Wednesday night before the show on the bandstand, they can have an introduction with Mayor McClenny welcoming them and giving them a key to the Town. A sign can be made to announce that Périers is the Sister Town of Bethany Beach.
  - 4.) Locate a school group or another children’s group to sing or play the National Anthem in French.
  - 5.) Host a reception in their honor.
  - 6.) Announce on the Town’s website and ask local newspapers to write articles on their upcoming visit.
  - 7.) Give them gifts, such as Bethany Beach flags.
  - 8.) Ask Ellen Rice or Laura Hickman to provide artwork.

9.) Diana Cowell offered to have t-shirts made.

Ms. Young noted that there is a grammatical error on the letter written to the Mayor Daube. Ms. Olmstead said that it will be sent back to to be corrected.

Ms. Olmstead acknowledged to the CHAC members that they are welcomed to give any other ideas regarding their visit.

Ms. Szypulski suggested that they can ask Leeroy Gravatte if the Mayor of Périers and his wife could stay in the Addy home during their visit. The Committee members agreed that would be a good idea.

Ms. Olmstead said that as of right now, Ms. Cowell has room for the Périers' guests stay at her home.

The Committee ensued a discussion on the possibility of needing a translator, and decided that it will not be necessary.

Ms. Olmstead expressed that the Committee is progressing with the planning, and it should be an overall nice occasion.

- Ms. Olmstead announced that the Seaside Craft Show is a couple weeks away and there are approximately 100 crafters participating in the event.

#### Oral History Project

##### *Preview DVD from Ray Disney*

Ms. Olmstead explained that Mr. Disney provided a DVD with a sample of what the Oral History Project will be like. There were three completed interviews on the DVD: Carolyn Hughes, Ron Steen, and Wanda Powell.

The Committee watched the DVD and then offered suggestions to improve it:

- Decrease the volume of the music that plays over the voices of the interviewee.
- Don't have pink as the background color.
- Pictures should match the time period that is being shown.

##### *Review Interviewee List*

Ms. Olmstead distributed the list of interviewees to the members. She explained that the "To Be Scheduled" category are names of people that are already to be scheduled for an interview.

Ms. Olmstead noted that there will be a total of twenty-nine (29) interviews, which will make two (2) DVD's.

The Committee discussed who will be responsible for the people that are still scheduled to be interviewed.

Ms. Olmstead advised that there are enough interviewees scheduled for the project, unless there are any suggestions of additional necessary people that need added to the interviewee list.

#### *Ray Disney's Schedule*

Ms. Olmstead stated that Mr. Disney will be available to continue interviews after Memorial Day.

#### Arcadia Book Proposal

Ms. Olmstead said that Elizabeth Bray of Arcadia Publishing contacted her in regards to what their decision is on the proposal.

Ms. Loppatto explained that she does not have time for this project for the next couple of years.

#### *How to Obtain Additional Photos*

Ms. Olmstead stated that they currently have 100 photos, and they need at least 65 more for the book project. Some post cards can be used, and 18,000 words of text should be included.

Ms. Olmstead expressed that they received a donation of pictures during World War II from a National Guard Officer.

Ms. Olmstead acknowledged that WAVE writer, Wallace McKelvey put an advertisement in The WAVE newspaper, advertising that more photographs are needed from Town residents.

The Committee is going to begin filling out the proposal application form.

#### Summer Docent Program

##### *Set Meeting Date*

The Committee discussed the days and hours that the docents will work in the museum, and decided that it will remain open on Sundays from 12:00-3:00 p.m. during July and August, except on the Fourth of July.

The docent meeting is going to be on Thursday, June 3, 2010 at 1:00 p.m., where the scheduling of the docents will be made.

Ms. Szypulski is going to contact potential docents to see which ones would like to participate this year and send them a notification of the docent meeting.

#### Update on Loop Canal Anniversary

After some discussion, the Committee decided to have the Loop Canal Anniversary event on Thursday, July 8, 2010 at 5:00 p.m.

Ms. Urquhart presented pictures of beach-themed cookie cutters she found that can be purchased to make the cookies for the event. The Committee members found that this would be a good and unique idea.

The Committee exchanged ideas on the quantity of refreshments to have and how to distribute them.

To advertise the event, Ms. Farrar is going to create posters to post around the Town and a three (3) of four (4) foot yellow banner announcing the event will also be displayed in the park.

Ms. Loppatto suggested that a banner could also be displayed in front of the Bethany Beach trolley to announce the 100<sup>th</sup> Anniversary of the Loop Canal in the Fourth of July Parade. It can also be displayed on the trolley during the entire summer prior to the event.

Ms. Olmstead is going to contact the Code Enforcement Officer, Barry English, about displaying the banner on the trolley. She mentioned that they also must get permission from the Town Manager.

During the event, Ms. Loppatto is going to read a brief written history of the Loop Canal and Billy Addy is going to read a segment of Jenny Addy's diary from when the Loop Canal was being built. Ms. Young added that Bill Addy can find other things to say, so that it will be approximately three (3) minutes worth of talking.

The Committee established that amplified sound will be used. Mayor McClenny is going to do the dedication of the dock.

Ms. Olmstead noted that the media will be present to take pictures of the event.

Ms. Olmstead stated that she is having a plaque made that says when and why the dock was created. She shared with the Committee the wording she came up with.

#### Adjourn

The next CHAC meeting is scheduled to be on Tuesday, June 8, 2010 at 1:00 p.m.

Ms. Fowler made a motion to adjourn the meeting. The motion was seconded by Ms. Loppatto and unanimously approved.

The meeting was adjourned at 4:17 p.m.

Respectfully Submitted:

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Lindsey Shallcross, Admin. Secretary

